



CHANGE TO WORDING FOR BWPA RULE 4.1 TO ALLOW FOR ONLINE ANNUAL GENERAL MEETINGS IF REQUIRED

CURRENT WORDING:

General Meetings enable Members to take part in the running of their Association. No business may be conducted at a General Meeting without a minimum of twelve Full Members (a quorum) present at the scheduled start time of the General Meeting or within 30 minutes of that time. Associate Members may attend, but only Full Members can vote. There are two types of General Meeting.

4.1. Annual General Meeting (AGM): An AGM must be held in every calendar year at a time and place decided by the Committee and not more than fifteen months after the last preceding AGM. Members are notified in writing at the email (or postal) address so that they have been given at least 21 days in advance of an AGM.

4.2. Extraordinary General Meeting (EGM): All General Meetings other than AGMs, are Extraordinary General Meetings. Members will be given at least 14 days' notice of any EGM. They cover one topic only and are called either by:

4.2.1. The Committee may call an EGM if they consider a matter cannot wait until the AGM, or

4.2.2. Formal request by 5% of the Full Members to discuss a specific notified topic.

PROPOSED ADDITIONAL WORDING TO SECTION 4.1:

4.1.1 If the Committee considers that meeting in person is not possible for any reason, the meeting will be conducted entirely online via a video and audio videoconferencing platform. Any voting required may be conducted using the online polling function, as per the process stipulated by the platform in use at that time.

4.1.2 The Committee may also decide that the AGM will be held with both an in-person and online presence. In this case, the Secretary will organise for the AGM to have appropriate IT in place to allow this and will establish a means to allow both in person and online voting.

4.1.3 In either of these cases the meeting is to be recorded and the recording kept until the next AGM, in case of any query.